

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: RE19 0002

BOX 1

DIRECTORATE: Regeneration and Environment

DATE: 26th November 2018

Contact Name: Jenny Dawson

Tel. No.: 01302 736825

Subject Matter: Hired Vehicles and Plant

BOX 2**DECISION TAKEN**

To carry out an open ITT exercise through Pro contract to establish a framework of providers for the hire of vehicles, and plant.

BOX 3**REASON FOR THE DECISION**

The current framework for hire vehicles and plant is due to expire in February 2019, to ensure compliance with procurement rules and best value the framework needs retendering.

The tender will be advertised as an open tender through Pro contract and engagement and support with local supplier will also take place prior to advertising the tender.

A new framework will give new suppliers the opportunity to be added to the framework and ensure the Council are obtaining best value.

Until the framework is in place, hired plant can be accessed through the Crown Commercial Services (CCS) framework and The Procurement Partnership Ltd (TPPL) framework to ensure we remain compliant with procurement rules.

The estimated value for the duration of the contract is £1.6m. Strategic Procurement Team and Legal Services have been involved.

BOX 4**ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

Using alternative existing frameworks such as TPPL & CCS. This is acceptable in the short

term to ensure compliance but in the future time and cost will be saved by having a framework based on our specific requirements and terms and conditions.

**BOX 5
LEGAL IMPLICATIONS**

S111 Local Government Act 1972 provides a local authority with the power to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions.

The 2011 Localism Act introduced the so called “general power of competence” which states that “A local authority has power to do anything that individuals generally may do”. As such, the Council has the power to undertake the works as set out above.

The procurement of the works must be in accordance with the Council’s Contract Procedure Rules and the Public Contract Regulations 2015.

Legal Services should be consulted regarding putting in place contract documentation for the works.

Name: Wahid Khan Signature:

Date: 29-11-18

Signature of Assistant Director of Legal and Democratic Services (or representative)

**BOX 6
FINANCIAL IMPLICATIONS:**

The financial position will be reviewed on receipt of the tenders.

Fleet Transport arrange and recharge the hire of plant and vehicles on behalf of internal DMBC Departments (who hold their own budgets for Contract Hire), and other organisations external to DMBC.

Name: Lisa Sullivan Signature:

Date: 27th November, 2018

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

**BOX 7
OTHER RELEVANT IMPLICATIONS**

There are no other relevant implications.

Name: Jenny Dawson Signature:

Date: 04.01.19

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT

LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8

EQUALITY IMPLICATIONS: (To be completed by the author).

None

This tender will be advertised as an open to ender to ensure all companies can submit their quotations. This will be advertised through Pro Contract so all submissions are secure until the close of tender.

BOX 9

RISK IMPLICATIONS: (To be completed by the author)

If the framework is not renewed the authority will be in breach of procurement rules and may not be able to fulfill customer requirements.

BOX 10

CONSULTATION

Consultation has been carried out with the Corporate Procurement Team.

BOX 11

INFORMATION NOT FOR PUBLICATION

It is in the public's interest to be aware of this decision record under the Freedom of Information Act 2000, therefore this decision will be published in full, redacting only signatures

Name: Andrea Rowbotham Signature

Date: _4th Jan 2019

Signature of FOI Lead Officer for service area where ODR originates

BOX 12

BACKGROUND PAPERS

Please confirm if any Background Papers are included with this ODR **No**

(If YES please list and submit these with this form)

**BOX 13
AUTHORISATION**

Name: Dave Wilkinson Signature:

Date: 07.01.2019

Assistant Director of Trading and Property Services

Does this decision require authorisation by the Chief Financial Officer or other Officer

NO

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.